

ERA-New Orleans Board Roles and Responsibilities

The ERA-New Orleans Advisory Board is primarily responsible for reviewing the organization's research products prior to public release, as well as providing input on the organization's research agenda, participating in private and public events, helping disseminate our work, and advising on our strategic direction.

Responsibilities:

- Understand and promote ERA-New Orleans' mission: ERA-New Orleans is a research center that collaborates with local education stakeholders to produce objective, rigorous, and useful research to inform the community's understanding of how to improve students' experiences in schools and beyond.
- Be familiar with ERA-New Orleans' projects and research
- Attend quarterly board meetings
- Review agenda and supporting documents prior to meetings
- Follow the board's bylaws, including the conflict of interest policy
- Maintain confidentiality about all internal board matters
- Communicate with ERA-New Orleans leadership about how you see our work being used, and opportunities and threats to the organization you observe

Time Demands (approximate):

- Attend and actively participate in quarterly board meetings (approximately 90 minutes in length; typically held in July, October, January, and April)
- Review research products (approximately 1-3 hours per month)
 - All drafts are for your eyes only and should not be distributed in any way.
 - We welcome any and all feedback on policy briefs.
 - That said, we spend a fair bit of time copyediting briefs after you see it, so it's not necessary for you to send any line edits.
 - It is often useful for us to hear board members' responses to how we discuss certain policies or issues in the briefs.
 - Not every board member provides feedback for every policy brief we release. If the timing doesn't work for your schedule, we understand.
 - Once we receive board members' responses, we then incorporate that feedback into another round of edits before final copyediting, formatting the brief, and releasing it to the general public.